



# Test Site Coordinator SUMMARY FORM

*Please type or print neatly.*

TEST SITE COORDINATOR			
COMPANY or ORGANIZATION			
COMPANY MAILING ADDRESS			
CITY	STATE	ZIP	COUNTRY
TEST SITE COORDINATOR CELL PHONE		COMPANY PHONE	
EMAIL (Test Site Coordinator/Company Representative)			
TEST DATE		TEST ADMINISTRATION NUMBER	
COMPANY / ORGANIZATION AT TEST SITE LOCATION (if different from above)			
COMPANY REPRESENTATIVE AT TEST SITE LOCATION (if different from Coordinator above)			COMPANY REPRESENTATIVE CELL PHONE
TEST SITE ADDRESS (if different from above)			
CITY	STATE	ZIP	COUNTRY
Number of Candidates: <input style="width: 50px; height: 20px;" type="text"/>		Candidate Fees: \$ _____	
		Candidate Late Fees: \$ _____	
		Test Site Late Fees: \$ _____	
		Special Administration Fees: \$ _____	
		Total Amount of Fees Enclosed: \$ <input style="width: 100px; height: 20px;" type="text"/>	

**METHOD OF PAYMENT** *(Do not send cash.)*

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Personal check enclosed	<input type="checkbox"/> Employer check enclosed	<input type="checkbox"/> Money order enclosed	<i>Please do not staple your check or money order.</i>
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*Checks and money orders should be payable to: NCCCO*

*If paying by credit card, please complete the following information:*

CREDIT CARD NUMBER	EXPIRATION DATE
NAME (Print as it appears on card)	SIGNATURE (on card)
	SECURITY CODE*

\* Three- or four-digit code located on the card.

**Please return this Test Site Coordinator Summary Form along with all Candidate Application Forms to:**

NCCCO—Testing Services Department  
 1960 Bayshore Blvd.  
 Dunedin, FL 34698  
 Phone: 727-449-8525  
 Fax: 727-461-2746  
 Email: kqualls@nccco.org